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| SHCC Action Item | Date Initiated/ Updated | Date Required By: | Status | Lead | Comments / Updates |
| 1. Work Plan 2020-2021: Task Groups | December 2020 | June 8 2021 | Complete | Various | Update: Task Groups (5) formed  1. JCSH Priorities and Implementation TG  2. Substance Use Knowledge Summaries TG – See below  3. Healthy School Planner TG – See below  4. HBSC Advisory Committee – Meeting 1  5. Evaluation Task Group - Formed |
| 2. Work Plan 2021-2022: Task Groups | April 1 2021 | June 8 2021 | In Progress | Various | Update: Task Groups Formed:  1. 2021-2022 Annual Work Plan  Development TG: Meetings 1&2  2. HBSC Advisory Committee: Meeting 3. Evaluation TG: Meeting 1  4. HSP 2021-2022 TG: Meeting 5  5. Substance Use TG  6. JCSH 2021-2022 Priorities and Implementation TG |
| 2. Environmental Scan:  Mental Health Guidelines | December 8 2020 | April 13 2021 | Ongoing | SK | Update: Some PTs have advised this cannot be completed on time in light of attention to pandemic-related matters |
| 3. JCSH Project Task Group – Substance Use Knowledge Summary | December 2 2020 |  | In Progress |  | Update: RFP Deadline June 16 |
| 4. JCSH Healthy School Planner Task Group | December 2 2020 |  | In Progress |  | Update: Meeting #5 May 31 2021 |
| JCSH Secretariat Action Item | Date Initiated / Updated | Date Required By / Completed : | Status | Secretariat Lead | Comments / Updates |
| 1. Annual Workplan 2020-2021: Work Plan Reviews | February 9 2021 | June 8 2021 | Complete |  | Update: Priorities and Implementation Task Group Meeting 4: March 31 2021 |
| 2. Healthy School Planner: Next Steps Task Group Plan | February 8 2021 | June 8 2021 | In Progress |  | Update: Draft RfP underway. May 31 meeting to finalize plans |
| 3. JCSH Project Task Group-Substance Use Knowledge Summary | February 8 2021 | June 8 2021 | In Progress |  | Update: RFP Submissions Deadline June 16 |
| 4. HBSC Advisory Committee | February 9 2021 | June 8 2021 | In Progress |  | Update: Meeting #2: May 19 2021 |
| 5. Evaluation TG | April 1 2021 | June 8 2021 | In Progress |  | Update: Meeting #1: June 10 2021 |

Legend of abbreviations:

CSH – Comprehensive School Health

JCSH – Pan-Canadian Joint Consortium for School Health

MC – Management Committee

RoD – Record of Discussion/Decision

SHC – School Health Coordinator(s)

SHCC – School Health Coordinators’ Committee

F2F – Face-to-face meeting

ToR – Terms of Reference

AB – Alberta

BC – British Columbia

MB – Manitoba

NB – New Brunswick

NL – Newfoundland and Labrador

NT – Northwest Territories

NS – Nova Scotia

NU – Nunavut

ON – Ontario

PE – Prince Edward Island

PHAC – Public Health Agency of Canada

SK – Saskatchewan

YT – Yukon

AR – Annual Report

CIM – Core Indicators and Measures

HBSC – Health Behaviour in School-aged Children

PMH – Positive Mental Health